

IQAC MEETINGS 2017-2018
Internal Quality Assurance Cell (IQAC)
Academic Year 2017-2018

<i>Meeting No.</i>	<i>01</i>
<i>Stakeholder</i>	<i>Teaching & Administrative Staff</i>
<i>Date</i>	<i>01/08/2017</i>
<i>Venue</i>	<i>Principal's Office</i>
<i>List of Attendees</i>	<ol style="list-style-type: none"><i>1. Dr. Sanjeev Kumar Tyagi (Principal): Chairman (IQAC)</i><i>2. Dr. Seema Singh (Faculty): Coordinator (IQAC)</i><i>3. Ms. Neetu Mankotia (Faculty): Member (IQAC)</i><i>4. Ms. Neelima Agarwal (Faculty): Member (IQAC)</i><i>5. Ms. Tabassum Baig (Faculty): Member (IQAC)</i><i>6. Ms. Ruchi Vats (Faculty): Member (IQAC)</i><i>7. Ms. Neha Sharma (Faculty): Member (IQAC)</i><i>8. Mr. Abhay Srivastva: Administrative Staff</i><i>9. All faculty Members & Administrative Staff- Invitees</i>

Agenda of the meeting was discussed as under:

1. Discussion of Academic Calendar:

Resolution: it was resolved to approve the Academic calendar prepared in faculty meeting for the first semester of Academic year 2017-2018.

2. Review and discussion of feedback taken in Academic year 2016-2017:

Resolution: In light of the feedback taken in last academic calendar/year. It was resolved to purchase books on sociology, English considering new syllabus of these courses on recommendation of teachers.

3. Conference and Other events:

- ***Resolution:*** it was resolved to conduct following events for academic year 2017-2018: seminar on “Air Pollution to Energy Solution” based on proposal of Ms. Tabassum Baig.
- Based on proposal of Ms. Neetu Mankotia the theme “Crime corruption and Social transformation”, further, the responsibility of conductivity the same was assigned Ms. Priyanshu.

4. Review of Library Report:

Resolution: The library report was presented and approved for the year 2016-2017.

5. Constitution of college development committee:

Resolution: *it was resolved to constitute a college Development committee on per the statutory requirement and was approved.*

6. Allocation of Department and committee for Academic year 2017-2018:

Resolution: *For smooth conduct of various academic, curricular & co- curricular activities of the college, department & committees were allocated as per interest & expertise of the faculty members.*

7. To Orient the students about the Kamkus College of law:

Resolution: *The Principal oriented the students about college, the founder members, its vision, mission & value.*

<i>Meeting No.</i>	<i>02</i>
<i>Stakeholder</i>	<i>Teaching & Administrative Staff</i>
<i>Date</i>	<i>30/11/2017</i>
<i>Venue</i>	<i>Principal's Office</i>
<i>List of Attendees</i>	<ol style="list-style-type: none"> <i>1. Dr. Sanjeev Kumar Tyagi (Principal): Chairman (IQAC)</i> <i>2. Dr. Seema Singh (Faculty): Coordinator (IQAC)</i> <i>3. Ms. Neetu Mankotia (Faculty): Member (IQAC)</i> <i>4. Ms. Neelima Agarwal (Faculty): Member (IQAC)</i> <i>5. Ms. Tabassum Baig (Faculty): Member (IQAC)</i> <i>6. Ms. Ruchi Vats (Faculty): Member (IQAC)</i> <i>7. Ms. Neha Sharma (Faculty): Member (IQAC)</i> <i>8. Mr. Abhay Srivastva: Administrative Staff</i> <i>9. All faculty Members & Administrative Staff- Invitees</i>

Agenda of the meeting was discussed as under:

- 1. Discussion on the procedure and rules for Law Exams for B.A.LL.B., LL.B., B.Com.LL.B., LL.M.:***

Resolution:

- *To conduct the Pre- University Exam.*
- *To assign the responsibility of coordination & arrangement of pre- university exam as well as preparation for semester exam.*
- *To conduct LL.M. Internal Assessment or written exam., assign the responsibility to coordinator as per rule of CCS university.*
- *To upload Study Material & question bank for every course, B.A.LL.B, LL.B, LL.M. for welfare of the students.*
- *To conduct Revision Classes for every course to sort out quarries through concerned faculty.*

Meeting No.	03
Stakeholder	Teaching & Administrative Staff
Date	25/01/2018
Venue	Principal's Office
List of Attendees	<ol style="list-style-type: none"> 1. Dr. Sanjeev Kumar Tyagi (Principal): Chairman (IQAC) 2. Dr. Seema Singh (Faculty): Coordinator (IQAC) 3. Ms. Neetu Mankotia (Faculty): Member (IQAC) 4. Ms. Neelima Agarwal (Faculty): Member (IQAC) 5. Ms. Tabassum Baig (Faculty): Member (IQAC) 6. Ms. Ruchi Vats (Faculty): Member (IQAC) 7. Ms. Neha Sharma (Faculty): Member (IQAC) 8. Mr. Abhay Srivastva: Administrative Staff 9. All faculty Members & Administrative Staff- Invitees

Agenda of the meeting was discussed as under:

1. To convey the time table of the course:

Resolution: The time table for all the division and classroom allotted were enforced to the students.

2. To explain the academic activities and facilities available for the students:

Resolution: *The Principal gave a detailed review of the curricular, co- curricular activities of the college, and also spoke about legal aid Centre of the college. The principal also spoke about the library and other facilities available on the campus.*

3. To explain the anti- ragging policy of the college:

Resolution: *the principal explained in detail anti -ragging policy of the college & also referred to the provision of the Uttar Pradesh Prohibition of the Ragging Act, 1999.*

4. To discuss any other subject with the permission of the chair.

5. Action Taken Report (2017-18):

Following Action Taken Report of suggestion made by IQAC:

Sr.no.	Suggestion	Action Taken
1.	Introduction of new course	<p><i>New course is introduced in this year:</i></p> <ul style="list-style-type: none"> • <i>Two years full time LL.M. course in different groups:</i> <ul style="list-style-type: none"> ✓ <i>Group-A Administrative &Constitutional Group</i> ✓ <i>Group-B Business Group</i> ✓ <i>Group-C Criminal Group</i>
2.	Introduction of Revised New Syllabus of B.A.LL.B.(5year)&LL.B.(3year)	<i>In B.A.LL.B. new revised syllabus introduced with changes by the CCS</i>

	<p><i>Course.</i></p>	<p><i>University, Meerut.</i></p>
3.	<p><i>Appointment of additional teaching staff</i></p>	<p>✓ 14 full time teachers are appointed during this academic year, 2017. ✓ 05 full time teachers are appointed during the academic year,2018.</p>
4.	<p><i>Organization of National Conference on corruption</i></p>	<p><i>One day National Conference on “My Vision- Corruption free India was Organized on 3rd Nov 2017.</i></p>
5.	<p><i>Organization of Legal Aid Camp</i></p>	<p><i>On the month of March organized legal awareness camp for spreading legal knowledge among the people of rural area.</i></p>
6.	<p><i>Organization of Quiz Competition</i></p>	<p><i>On the Month of Oct 31st ,2017 on the topic – Indian Constitution.</i></p> <p><i>On 13th Oct, 2017 at Kamkus Library, on the topic- “The Death Penalties should be abolished”.</i></p>

7.	<i>Organization of debate competition</i>	<i>On 05th Feb 2018, at kamkus Library- on the topic- “HealthCare should universal”.</i>
8.	<i>Organization of debate competition</i>	<i>On 27th Sep 2017 at Kamkus Library – on the topic – “Legal Poster Making”.</i>
9.	<i>Organization of a Poster Making Competition</i>	<i>On 15th March 2018 organize an Internal Moot Court Competition.</i>
10.	<i>Organization of Moot Court Competition</i>	<i>Alumni Meet was organized 25th December 2017.</i>
11.	<i>Organization of Alumni Meet</i>	